

Syllabus guidelines for new course proposals to the Graduate Curriculum Committee (GCC).
 To facilitate GCC review of your course proposal, please provide the following information.

Prefix: ___ ___ ___ **Number:** ___ ___ ___ ___ **Title:** _____

Meets: ___ hours ___ times per week for ___ weeks

Grading weights (what percentage of the grade comes from each exam, report, presentation, and so on; whatever elements constitute the final grade)

- ___% of the final grade comes from _____ (requirement)
- ___% of the final grade comes from _____ (requirement)
- ___% of the final grade comes from _____ (requirement)
- ___% of the final grade comes from _____ (requirement)
- ___% of the final grade comes from _____ (requirement)

Text required (if any) including authors, title, year, publisher: _____

Is the course web based? Yes No

If yes, is the course taught in synchronous or asynchronous format? _____.

If yes, and if "class participation" contributes to the grade, how is class participation graded?

List of topics

Week	Topic
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Course description: _____
